Dodge County, State of Wisconsin Information Technology Wednesday, August 14, 2013

Minutes of the Wednesday, August 14, 2013 Information Technology meeting held in the Dodge County Administration Building, in Room 1A, 1st floor in the Dodge County Administration Building, 127 E. Oak Street, Juneau, WI at 6:00 PM.

Members Present:

Duchac, Bobholz, Houchin

Members Excused:

Schwartz, Maly

Also Present:

Ruth M. Otto, Director of Information Technology, Jim Mielke, County

Administrator

Meeting called to order at 6:00 PM by Chair Duchac

Committee Chair Duchac acknowledges that sufficient members of the Information Technology Committee are present and therefore there is quorum at start of meeting.

Committee Chair Duchac confirms compliance with open meetings law following brief posting report by IT Manager.

Motion by Bobholz, seconded by Houchin, to approve Information Technology Committee agenda as presented and to grant permission for IT Committee Chair to deviate from agenda as needed. Motion carried.

No Public Comments.

No Committee Member reports.

Motion by Houchin, seconded by Bobholz, to approve minutes from Wednesday, July 31, 2013 of the Information Technology Committee meeting. Motion carried.

Ruth Otto presented to the Committee members the decision to adjust the IT reorganization to move up the adjustment of elimination of the IT Manager/Project Administrator position and adding the IT Trainer / Social Media Coordinator position from January 1, 2014 to September 1, 2013. The group agreed to support the change and move forward on the resolution that will be presented to the County Board Supervisors in August.

Under the IT Director's report the following were summarized and reviewed:

- Update on the core replacement the plan is to place the core side-by-side with the current core to provide the ability to transition over with no outages for the County. It is anticipated to complete the move by end of September
- Preparing for second move to Henry Dodge 1st, 3rd and 4th floor of Office Building
- New World moving forward a fix is moving forward for addresses
- Discussed highlights of planned requests for the 2014 budget

Consideration for IT Purchases and Procurement of Services:

1) Purchase not to exceed \$12,538 for the Sheriff's Office Pod J to install new video recorders, screens and storage. Motion made by Duchac, seconded by Houchin. Motion carried.

Suggested next committee meeting date: Wednesday, October 16, 2013 at 6:00 AM in Room 1A, 1st floor in the Dodge County Administration Building, 127 E. Oak St. Juneau, Wisconsin.

Motion made by Bobholz, seconded by Houchin to adjourn the meeting. Meeting adjourned by Chair Jeff Duchac at 6:55 PM. Motion carried.

James Houchin, Secretary

0/18/13 Date